
Madelaine's Musique Policies

Tuition/Payment:

\$31 for 30 minute lesson

\$47 for 45 minute lesson

Tuition will be collected monthly at the first lesson of each month. Each week that payments are late, an additional late fee of \$5 will be added to payment. An email stating the number of lessons to be paid each month will be sent. **Students are committed for the entire current session (fall, spring, summer) in which they have registered.** Parents may be billed additionally for books and music.

Checks may be made out to “Madelaine’s Musique.”

Attendance:

- **Weekly lesson attendance is mandatory, makeup lessons are not offered;** if the student is unable to attend their lesson it is the student’s/parent’s responsibility to contact another student/parent and ask to switch times for the week. Or students and parents may check the online lesson schedule for an open time and contact the teacher 12 hrs in advance if they would like to switch times that week.
- Unexcused absences, such as no shows or last minute cancellations, will be paid for.
- If the teacher is absent, make-up lessons will be arranged or refunds taken out of next month's payment.
- Lessons are offered year-round, meaning the summer session lessons are strongly advised. The summer session will follow a more relaxed schedule than lessons during fall and spring sessions.
- **Weather:** if the school district in which teacher lives has been closed or after school activities are canceled due to weather (snow and ice), lessons will be canceled and not made up, unless the teacher decides to schedule make-up lessons or students are open to having an online lesson.

- **Online Lessons:** If you are sick, please do not come to your lesson in person. **If I am sick but am able to teach, I will hold online lessons.** The same applies for students who are ill but are well enough to attend their lesson virtually via zoom, google meet, or facetime. Online lessons can also be an option if a student or I am out of town but have access to a piano, music, etc.

Practice requirements:

- Students will be expected to practice at least the minimum time required which will be set by the teacher.
- Students are required to practice at least 4-5 days a week.
- If the student continues to not practice for lessons for more than 3 weeks, parents will be notified.

Termination of Lessons:

The teacher must be notified at least 30 days in advance when a student will be terminating lessons. Students will only be allowed to terminate lessons after a session has been completed.

Recitals & Competitions:

Recital performances will be mandatory for all students. Competition participation is not required, but is strongly encouraged.

Parent Participation:

Parents are strongly encouraged to be active in their child's progress in piano lessons at home. Parents are required to discuss the child's progress in lessons with the teacher at the end of a lesson at least once a month.

Parent Signature _____ Date: _____